

# RESUME BANK FORM

Please return this form and a copy of your resume, email preferred, [dschoch@pitt.edu](mailto:dschoch@pitt.edu), or Room 235 University of Pittsburgh School of Law, 3900 Forbes Avenue, Pittsburgh, PA 15260. Please note that you must also be registered with Pitt Law Symplicity (<https://law-pitt-csm.symplicity.com/students>). Once registered, you need to complete (update) your profile, upload your resume onto the Symplicity System and check "Yes" to "make my resume available to employers online."

Name \_\_\_\_\_

Date of Graduation: \_\_\_\_\_

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Address:

\_\_\_\_\_  
\_\_\_\_\_

Email \_\_\_\_\_

**Telephone numbers** (indicate order of preferred contact-1st, 2nd, 3rd):

Work \_\_\_\_\_ Home \_\_\_\_\_ Cell \_\_\_\_\_

*I agree that the CSO may submit my resume whenever my qualifications appear to fit the needs of the employer (to participate in the Resume Bank you must affirmatively circle) YES*

**I am particularly interested in the following types of employers:**

Law Firms: \_\_\_large (51-100+)\_\_\_medium (15-50)\_\_\_small (fewer than 14)\_\_\_solo

Government: \_\_\_Federal\_\_\_State\_\_\_County\_\_\_City\_\_\_Judge

\_\_\_Corporation\_\_\_Public Interest Organization\_\_\_Non-legal

\_\_\_Other (describe) \_\_\_\_\_

I am interested in \_\_\_full-time \_\_\_part-time \_\_\_contract/temporary positions

I am particularly interested in the following practice areas in order of preference:

1) \_\_\_\_\_ 2) \_\_\_\_\_ 3) \_\_\_\_\_ 4) \_\_\_\_\_

I prefer the following geographic locations, in order of preference:

1) \_\_\_\_\_ 2) \_\_\_\_\_ 3) \_\_\_\_\_ 4) \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

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